

**Curriculum Vitae**  
**Lynne Susan Sheppard, DNP, RN**  
Email: [l.sheppard@northeastern.edu](mailto:l.sheppard@northeastern.edu)

**Academic Degrees**

DNP American Sentinel University 2016 Nursing - Educational Leadership  
MSN Loyola University – Chicago 1992 Nursing - Clinical Nurse Specialist Adult M/S  
BSN Fitchburg State University 1987 Nursing

**Certificates and Specialized Educational Courses**

Robert Morris University 2012 Post Graduate Certificate - Leadership in Simulation Instruction and Management  
Rivier University 2001-2003 Completed courses related to nursing education, including Educational Evaluation & Measurement, Advanced Psychology of Education, Curriculum Development in Nursing, and Nursing Education Practicum

**Licenses and Certifications**

Licensed: New Hampshire, Registered Nurse – 040444-21 (Compact License)  
Licensed: Massachusetts, Registered Nurse – 182860

**Academic Experience**

**Aug. 2025 – Present Associate Clinical Faculty / Simulation Director**, Northeastern University, Boston, MA

**Aug. 2021 – Aug. 2025 Undergraduate Director of Nursing/Clinical Professor**, Merrimack College, North Andover, MA

- Program Administrator for the MA BORN of the UG Bachelor of Science Program in Nursing
  - Responsible for obtaining both initial (12/2018) and full (6/2024) approval to run the program
    - Primary contact during the site visit (April, 2024)
    - Wrote the applications to request both initial and full approval for our program
    - Primary reviewer/editor of the self-study for full approval
  - Primary contact for the MA BORN communications
  - Ensure all regulations are being followed
  - Responsible for writing the Annual Report to the MA BORN
- Lead author in the writing of the CCNE Self-Study for initial CCNE accreditation
  - Site Visit: November, 2022
  - Played an active role during the CCNE site visit (Preliminary Report – Met all four Standards and no compliance issues)
  - Received accreditation 11/7/2022
- Develop and facilitate the updating of the BSN program’s Systematic Evaluation Plan for continual improvement
- Member of the following committees:

- Nursing Department Leadership Council
- Department of Nursing Committee
- Evaluation Committee (9/2019 – 5/2022; 9/2023 –5/2024; Chair 9/24 - Present)
- Curriculum Committee (Chair from 9/2018-3/2023; 3/2023 - Present)
  - Developed and received approval from DON and UCC for NUR4000 Critical Care Nursing, NUR4500 Capstone Synthesis and NUR4550 Capstone Preceptorship
  - Working on leveling the “New Essentials” competencies to incorporate into a competency-based curriculum
- Simulation & Informatics Committee (2019 – 3/2023)
- Led Ad Hoc Committee to develop Adjunct / FT Faculty Orientation
- College-Wide General Education Committee (AYs 20/21 and 21/22)
- Faculty Senate
- Developed labs and medication administration simulations for NUR2550
- Developed, coordinated and taught NUR4500: Capstone Synthesis (spring 2023 & 2024)
- Developed and was course coordinator for 4-7 faculty in NUR4550: Capstone Preceptorship (spring 2023 & 2024)
- Taught NUR4550: Capstone Preceptorship (summer, 2024)
- Participated in a program grant submission: Sills, K., White, G., Plocha, A., Hopkins, B., Fontaine, D., Tollison, A., Sheppard, L., Creating a sustainable, reciprocal training program for standardized patients and motivational interviewing. Proposed: Center for collaborative professional training. Merrimack College Agenda for the Future, Academic Innovation Fund (Submission was approved)
- Academic Advisor for 25 to 35 nursing students and resource to faculty and students’ r/t advising, transfer and progression questions

**Aug. 2018 – Aug. 2021 Executive Director of Nursing/ Associate Clinical Professor, Merrimack College (MC), North Andover, MA**

- Responsible for writing the application to AACN to apply for CCNE accreditation; approval for initial accreditation applicant status obtained on 8-10-2021
- Responsible for obtaining initial approval from the MA BORN to start up a nursing program at MC; approval was obtained on 12/18/2018; first class enrolled in fall 2019
- Responsible for all aspects of program development for the bachelor of science degree in nursing
  - Worked with ProCon and Merrimack College Facilities to help design the Nursing Center; designed the six simulation labs
  - Created a projected five-year simulation budget to furnish all of the labs with the latest in technology and simulators
  - Worked with the finance department to create a nursing program budget
  - Visited multiple facilities in the area to begin to obtain contracts for student clinicals
  - Brought ExamSoft, ATI and Castle Branch on board to help with program development, management and organization
  - Developed multiple policies and procedures as required by the MA BORN
  - Developed and leveled all competencies associated with the 11 program outcomes;

- created a mapping tool to ensure no gaps in curriculum
- Worked with faculty to develop tool listing all curriculum content/ mapped with the various courses to check for gaps
- Developed and received approval for NUR1000 Human Anatomy and Physiology I, NUR1550 Human Anatomy & Physiology II, NUR1550 Introduction to Professional Nursing, NUR2000 Health Assessment & Fundamentals, NUR2550 Care Considerations for the Older Adult with Chronic Conditions
- Chair of Search Committees for multiple faculty positions, Simulation Coordinator, Lab Coordinator, Simulation Technician

**August 2022–December 2022 Lab/Simulator Instructor and Coordinator** for NUR4000: Critical Care Nursing, Merrimack College, North Andover MA

- Developed pre-work, lab, debrief and evaluation material for seven 2-hour labs associated with caring for an acutely ill patient
- Developed pre-work, simulation experience, debrief and evaluation material for two unfolding case study simulation experiences
- Developed competencies, placed in the context of caring for an acutely ill patient, which incorporated skills such as central and PIV line assessment and care, ECG & ABG interpretation, IV medication calculation/titration, tracheostomy & chest tube assessment and care.

**Aug. 2010 – July 2018 Full Time Nursing Faculty**, Saint Anselm College (SAC), Manchester, NH

- Course Coordinator and instructor for Adult Medical-Surgical Nursing (8 years),
- Course Coordinator and instructor for Nursing Synthesis Senior Capstone (11 years)
- Clinical Simulation Coordinator and Instructor: Developed and supervised the simulation program in multiple clinical courses (10 years).
- Faculty coordinator and instructor for the senior preceptor experience (7 years)
- Co-developed and taught a summer preceptor course, while mentoring the faculty member who co-taught with me (Summer 2018)
- Co-developed and taught a Special Topics Course: Promoting Nursing Practice & Professional Growth
- Academic Advisor for approximately 18-20 nursing students (11 years)
- Thesis Advisor for undergraduate BSN students and mentor for graduate nursing students. Speaker Nursing Continuing Education Program at SAC in Manchester, NH 2016 – 2018
- Co-developed and taught the hybrid Healthcare Simulation Educator Certificate program

**2012 - 2014 Faculty RN to BSN Program**, SAC, Manchester, NH

- Developed/taught the hybrid on-line course Nursing Capstone Practicum Seminar

**2007 - 2010 Program Coordinator** Department of Nursing, SAC, Manchester, NH

- Planned, coordinated and evaluated clinical activities
- Assisted the Dean of Nursing in administrative issues r/t nursing students and program;
- Developed, organized, and presented at the fall and spring nursing open houses;
- Coordinated, educated faculty, and evaluated the use of ATI computerized testing
- Oriented new full and part-time faculty a member of the search committee for prospective faculty

## **Professional Clinical Experience**

**2007 –2007 Interim ICU Nurse Educator**, Catholic Medical Center (CMC), Manchester, NH

- Created, coordinated, administered and evaluated staff competencies;
- Coordinated and supervised orientation of nurses into the ICU; including 4 new graduate RNs.

**2006 –2007 Interim M/S Nurse Educator on E200**, CMC, Manchester, NH

- Developed, coordinated, administered and evaluated staff competencies;
- Initiated the development of an orientation program for new RNs & LNAs

**2005 – 2009 Per Diem Nursing Coordinator**, Nursing Administration, CMC, Manchester, NH

- Oversaw hospital operations and nursing issues during off-shifts

**2003 – 2006 Adjunct Clinical Faculty**, SAC, Manchester, NH

- Instructed junior nursing students on medical-surgical (M/S) unit; Assigned, facilitated, educated, and supervised clinical experiences; Provided feedback on clinical paperwork, journals, and student evaluation
- Helped sophomore nursing students acclimate to clinical environment via physical assessments, taking vital signs, performing simple procedures, and passing medications
- Facilitated senior preceptorship experience; Met with the preceptor and student three times throughout the semester and coordinated the experience; Facilitated weekly seminar discussions; Graded journals, case studies and presentations; Ensured student met all clinical competencies.

**2003 - 2006 Adjunct Clinical Faculty**, Rivier College, Nashua, NH

- Instructed first year nursing students on M/S unit and second year students on M/S unit

**2003 - 2006 Adjunct Clinical Faculty**, University of New Hampshire (UNH), Durham, NH

- Instructed junior nursing students on M/S unit
- Instructed Direct Entry Masters in Nursing (DEMN) students on M/S and medical telemetry

**1999 – 2003 Clinical Nurse Specialist (CNS), Cardiovascular Surgical Unit (CVSU), CMC, Manchester, NH**

- Functioned in roles of educator, clinician, researcher, consultant and leader.
- Administered yearly competencies to staff at all levels;
- Developed and taught classes in Nurse Internship & Progressive Care courses;
- Developed & implemented a unit specific competency-based orientation for new graduate RN's;
- Researched, created & implemented an insulin drip protocol for ICU and CVSU patients;
- Served as Chair of the Interdisciplinary Documentation Committee & Clinical Nurse Advancement Program Committee;
- Member of the Clinical Nurse Practice Committee, Pain Committee and Education Council;
- ACLS & BLS Instructor certified.

**1995 – 1999 Staff & Relief Charge RN**–Cardiovascular/Surgical/Medical ICU, CMC, Manchester, NH

- Provided nursing care at the bedside to critically ill medical, surgical and/or open-heart patients;
- CCRN certified from 1990 -2002

**1992 – 1994 Surgical CNS – Surgical ICU & Telemetry Units**, Hines VA Medical Center, Hines, Illinois

- Established program for continuing education of the nursing staff;
- Created and administered competencies;
- Developed and educated staff on standards of care and practice for various surgical procedures;
- Initiated and led multidisciplinary group of physicians, staff RNs, physical therapists, respiratory therapists, clinical nurse specialists and dieticians in the creation of an eight-part series entitled “Clinical Excellence in Cardiovascular Nursing.”
- Precepted graduate students from Purdue University and Rush Presbyterian St. Luke’s College of Nursing.
- Member of the following committees: Policy & Procedure, Surgical Administrative, Research Council, Research/Clinical Practice Facilitator, Critical Care, Advanced Practice.

**1991 - 1992 Heart Transplant Coordinator, Hines VA Medical Center, Hines, Illinois**

- Provided care for patients requiring a heart transplant;
- Followed heart transplant patients throughout postoperative period and after discharge.

**1988 - 1992 Staff RN - Open Heart Surgical ICU, Loyola University Medical Center, (LUMC) Maywood, Illinois**

- Provided nursing care to critically ill surgical open-heart, heart transplant, lung transplant and trauma patients.

**1987 – 1988 Staff RN -Medical-Surgical floor -2N, LUMC, Maywood, Illinois**

**Scholarship and Awards**

**Professional Affiliations**

- Member of the Sigma Theta Tau International Honor Society of Nursing Epsilon Tau-at-Large Chapter
- Secretary of the Sigma Theta Tau International Honor Society of Nursing Epsilon Tau-at-Large Chapter (2017-2019)
- Inducted into Sigma Theta Tau, International Honor Society of Nursing, Alpha Beta-Loyola University, Chicago, Illinois (May 5, 1991)
- Member American Nurses Association

**Publications**

- Sheppard, L., Effectiveness of Standardized Patient Simulation Scenarios on Medication Administration Confidence in Nursing Students (July 28, 2016). American Sentinel University Capstone Project, Aurora, Colorado.
- Sheppard, L., Effectiveness of Standardized Patient Simulation Scenarios on Medication Administration Confidence in Nursing Students (July 28, 2016). Available at SSRN: <https://ssrn.com/abstract=3144117>
- Leavitt, B. J., Sheppard, L. S., Maloney, C., Clough, R. A., Braxton, J. H., Charlesworth, D. C., Weintraub, R. M., Hernandez, F., Olmstead, E. M., Nugent, W. C., O’Connor, G. T., & Ross, C. S. for the Northern New England Cardiovascular Disease Study Group. (2004). Effect of diabetes and associated conditions on long-term survival after coronary artery bypass graft surgery. *Circulation*, 110 (suppl.), II-41 – II-44.
- Sheppard, L. S., & Lundeen, D. (1994). “The surgical intensive care unit: Your first step to postoperative recovery” patient information booklet. Hines VA Hospital, Hines, IL.

## **Invited Presentations**

- MacLeod, C., & Sheppard, L.S. (February 22, 2019). *An Innovative Strategy for Promoting Student Experiences in Nursing Practice and Professional Growth*. Sigma Theta Tau Conference, “Creating Healthy Work Environments” in New Orleans, Louisiana.
- Sheppard, L. S. (November, 2002). *Research based nursing management of the diabetic patient*. Innovations in Cardiac Care Conference sponsored by Catholic Medical Center, Manchester, NH. Sheppard, L. S. (September, 2002). *The road to better CBG control: Implementation of a continuous insulin infusion protocol to improve blood glucose values in postoperative open heart surgical patients*. Northern New England Cardiovascular Disease Study Group, Dartmouth Hitchcock medical Center, Hanover, NH.
- Sheppard, L. S. (June, 2002). *Implementation of a continuous insulin infusion protocol to improve blood glucose values in postoperative open heart surgical patients*. The 6<sup>th</sup> Annual NH Quality Health Care Symposium, Manchester, NH.
- Sheppard, L. S. (November, 1994). *Advanced EKG Update: Diagnosis & treatment of cardiac arrhythmias*. Critical Care Nursing Seminar, Lombard, IL.

## **Poster Presentation**

- Sheppard, L. S. & Sobolov, J. (May, 2015). *Utilizing Simulation Videos to Enhance Student Learning of Psychiatric Mental Health Nursing Skills*. Saint Anselm College Continuing Education Nurse Educator Conference, North Falmouth, MA.

## **Awards**

- “Award for Academic Excellence” (2016) American Sentinel University, Aurora, Colorado.
- Clinical Excellence Award, 2001. Catholic Medical Center, Manchester, NH.
- Caring and Courtesy Award, 1994. Hines VA Hospital, Hines, IL.

## **Additional Past College and Community Service**

### **Saint Anselm College (2007 – 2018)**

- Served on the Environmental Stewardship Committee (1 year).
- Department of Nursing:
  - Department of Nursing Committee (11 years)
  - Chair Informatics Committee (6 years - formerly the Simulation & Technology Committee, 3 years)
  - Chair Nursing Comprehensive Exams Committee (11 years)
  - Nursing Executive Council (6 years)
  - Nursing Curriculum Committee (6 years)
  - Chair Orientation Committee-developed the new faculty orientation program (2 years)
  - Volunteered at College-wide Open House events, the SIGMA Theta Tau International

Honor Society of Nursing Induction, the Senior Class Pinning Ceremony, and have participated in yearly Thanksgiving baskets for the needy, the student nurses' association (SNA) Halloween costume drive, and the Meelia Center's adopt a child for Christmas program.

- Volunteered at Families in Transition (2 years) and drove food to the elderly through Caregivers.