

NORTHEASTERN UNIVERSITY SCHOOL OF PHARMACY AND PHARMACEUTICAL SCIENCES
PROFESSIONALISM CONCERN FORM

Type or print all entries.

Student Name	NU ID#	Course (Name & Course No.)* or Incident Site
Name of student, faculty, or staff filing the form (type / print legibly)		Date of Incident(s):
Signature of student, faculty, or staff filing the form (Required) Date:		Date Discussed with Student

*If applicable

This form is prepared when a student exhibits behavior not consistent with the Northeastern University School of Pharmacy and Pharmaceutical Sciences (SOPPS) Code of Professional Conduct and is intended to assist the student in meeting professionalism expectations in academic, professional, or administrative settings. Improvement in the area(s) noted below is needed in order to meet the standards of professionalism.

Check the appropriate category(ies). Comments are required.

Scholarship and Commitment to Excellence

- The student was tardy, absent, and/or misses deadlines/appointments.
- The student was disruptive or rude.
- The student needed continual reminders in the fulfillment of responsibilities.
- Other behavior that impeded scholarship and lacked commitment to excellence:

Accountability and Initiative

- The student did not accept responsibility for his/her actions, recommendations or errors.
- The student could not be relied upon to complete his/her responsibilities in a timely manner.
- The student did not address individuals who demonstrated unacceptable behavior.
- Other behavior that lacked accountability and initiative:

Self-Growth and Self-Care

- The student was resistant or defensive when provided with constructive feedback.
- The student did not demonstrate awareness of his/her own limitations and/or willingness to seek help.
- The student resisted adopting recommendations from faculty or others to improve learning or performance.
- The student did not demonstrate adaptability in a patient care or classroom environment.
- The student does not maintain personal health and engages in harmful behaviors that can be dangerous to their well-being.
- Other behavior that impeded self-growth and self-care:

Responsibility and Sense of Duty

- The student did not adhere to policies, procedures and/or instructions.
- The student did not dress in attire appropriate for a patient care / research setting.
- Other behavior that lacked responsibility and a sense of duty:

Compassion and Respect for Others

- The student did not demonstrate respect for the rights of others in academic or professional settings.
- The student did not demonstrate respect in interactions with others.
- The student did not establish or maintain appropriate boundaries with patients, family members, fellow students, faculty or staff.
- The student did not demonstrate equal respect for all persons, regardless of, race, gender, religion, sexual orientation, age, disability or socioeconomic status.
- The student did not demonstrate respect for the confidentiality rights of patients or others.

- Other behavior that demonstrated lack of compassion and respect:

Integrity and Trustworthiness

- The student provided false information in an academic, professional, research, or administrative setting.
- The student acted outside the scope of his/her role in an academic, professional, research, or administrative setting.
- The student used his/her professional position for personal advantage.
- Other behavior that demonstrated lack of integrity and trustworthiness:

Teamwork and Professional Demeanor

- The student did not function collaboratively within the health care or research team.
- The student did not demonstrate sensitivity to the requests of the health care or research team.
- The student did not demonstrate the ability to collaborate with students, faculty and staff in a learning / research environment.
- The student did not dress in attire appropriate for a patient care or research setting.
- Other behavior that impeded teamwork and lacked professional demeanor:

Concern for the Welfare of Patients, Research Integrity and Altruism

- The student did not act in the best interest of the patient or uphold research integrity
- The student did not demonstrate sensitivity to the needs, values or perspectives of patients, family members, caregivers, or research integrity.
- The student did not establish appropriate rapport with patients, family members, caregivers or research team.
- The student did not demonstrate openness/ responsiveness to the patient's ethnic and cultural background.
- The student did not respond to patient needs in a timely, safe or effective manner.
- The student did not respect patient privacy or research integrity.
- Other unprofessional behavior related to Concern for the Welfare of Patients, Research Integrity and Altruism:

Comments (use back or attach additional information if desired)

6. Your recommendations and/or requirements for remedying the Professionalism Concerns listed on this form.

7. This section is to be completed by the student (optional).

Comments (use back or attach additional information if desired)

Attendance at the respective Committee hearing (the SOPPS's Administrative Professional Conduct Board and/or the Academic Standing Committee) indicates that you have been informed about the submitted PCF, and it has been discussed with you. It does not represent your agreement or disagreement with the form. If you disagree or want to comment, you are encouraged to comment during your scheduled hearing.

The form will be kept with the SOPPS's Office of Student Affairs and will be maintained with your academic file. All students with less than three (3) forms will have them purged from their academic file at the point of graduation. In the event of serious incident, the form may become part of the student's permanent record.