

Northeastern University Application Procedures

In addition to the core CASPA application, the CASPA portal allows us to request program-specific information from applicants through the Program Materials section at <https://caspa.liasoncas.com>. **Be sure to carefully read this page before completing your CASPA application.**

In order for your application to be considered complete and be reviewed, the program must have the following material:

Submitted Through CASPA

- Verified CASPA application
- Northeastern-specific required information, including:
 - CV or Resume
 - Additional Required Questions
 - Personal Statement

Mailed Directly to the Program Office in one package

- Northeastern Data Sheet
- \$75 Northeastern Application Fee, if applicable

*Northeastern University seniors and bachelor's degree alum need **NOT** submit a completed Data Sheet and Fee. All other applicants **must** submit the Data Sheet and Fee.*

Data Sheet and Application Fee

Please complete this Application Data Sheet and mail it along with your \$75 Northeastern Application Fee by our August 1, 2016 deadline directly to the Northeastern PA Program at:

Northeastern University
Physician Assistant Program
202 Robinson Hall
360 Huntington Avenue
Boston, MA 02115

The Northeastern Application Fee must be in the form of a personal check or money order made **payable to Northeastern University**. We are unable to accept cash or credit card payments. The \$75 fee is waived if you are a current Northeastern senior in a bachelor's degree program or an alumnus/a who received a bachelor's degree from Northeastern.

Required Clinically Related References

Northeastern University requires that at least two references submitted to CASPA be from individuals with whom you have worked in a clinical environment. The evaluators should comment on your clinical background including an assessment of your clinical performance, the type of hands-on duties you perform, and your ability to relate to patients and others on the health care team. References from shadowing experiences are not appropriate as you are observing rather than actually performing hands-on activities yourself.

Emailed or faxed Application Data Sheets will **not** be accepted. If you intend to mail your Application Data Sheet and Northeastern Application Fee within 2 weeks of the August 1 deadline, we strongly recommend that you send it via overnight mail to ensure that we receive it in time. You must begin your CASPA application first as your CASPA ID number is required on the Application Data Sheet.

We will notify you via email when your CASPA application is verified. You will receive another email from the Program when your Application Data Sheet and Northeastern Application Fee are received. We will **not** review your application until all material is received by the Program.

Data Sheet for Class Entering August 2017

**Northeastern University
PHYSICIAN ASSISTANT PROGRAM
202 Robinson Hall
360 Huntington Avenue
Boston, MA 02115-5000
617-373-3195
paprogram@neu.edu**

A. General Information:

Name as it appears on CASPA Application:	
Preferred Address:	
City, State, Zip Code:	
Email Address:	
CASPA ID Number:	

B. Application Fee

A nonrefundable Northeastern application fee of \$75 in the form of a personal check or money order made payable to Northeastern University must accompany this data sheet. This fee is waived for applicants who received a bachelor's degree from Northeastern or are current seniors in a bachelor's degree program at Northeastern.

\$75 check or money order enclosed (cash or credit card not accepted.)

I am a Northeastern University bachelor's degree alum or a current senior in a bachelor's degree program.

Please sign and date below.

Date

Signature