

## **2019-2020 Research Committee Final Report**

**Research Committee Chair: Danielle Levac**

**Committee members: Josh Stefanik, Jessica Maxwell, CJ Hasson, Jack Dennerlein**

### **1. Review progress on 2019-2020 Research Committee Charges**

**1. Develop safety guidelines for PTMRS data collection and lab conduct by students: Building on existing documents from other Departments and Colleges, and with the input of the PTMRS Lab Safety Officer, draft and approve a document outlining expectations for supervision of data collection with pediatric and adult populations by undergraduate and graduate students.**

Following informal discussions and questions with colleagues in other Departments and Colleges, this charge was abandoned because (to the best of our knowledge) no similar document exists and as such there is insufficient justification for the time to develop one for PTMRS. DL will follow up with Bob Sikes, Department Safety Representative, as to any possible next steps.

**2. Create Powerpoint templates for PTMRS poster and presentation research product dissemination and post them on Sharepoint for faculty use.**

Templates have been created and are posted on Sharepoint.

**3. Promote PTMRS clinical and TT research internally and externally:**

- a. Develop policies for consistent faculty reporting of scholarship and research in order to sustain and contribute to a database of faculty research activities.

Not done. The committee decided to use faculty CVs, submitted as a component of the Merit Review process, as the basis for the annual departmental research report.

- b. Using the database, prepare and submit an annual research report.

This is underway.

- c. Liaise with the Social Media Committee to promote 1 Department research activity/outcome per month using existing PTMRS social media channels.

JM wrote articles about Dr. Stefanik's and Dr. Hasson's research for the Department Newsletter. The committee will work on options to liaise with the social media committee to determine the frequency and mechanisms for promoting Department research.

- d. Invite PTMRS postdocs and graduate students to present their work at PTMRS faculty meetings.

This was interrupted by the COVID-19 shutdown. We will make this a priority for the next academic year.

**4. Identify research-related learning needs of PTMRS faculty members and implement activities to meet those needs at PTMRS faculty meetings.**

- a. Conduct a brief needs-assessment using an anonymous online survey at a September faculty meeting.

This was completed.

- b. Identify top 5 needs and create brief, 10 minute activities to meet those needs; deliver these during existing PTMRS faculty meetings and longer activities/sessions at retreats.

This was done on one occasion, after which the committee decided to change course to other opportunities as described below.

- c. Support faculty to use existing mechanisms, e.g. Academic Analytics, to link clinical and T/TT faculty to support research collaborations.

At present, to the best of our understanding, clinical faculty are not on Academic Analytics.

**2. Review other committee activities completed in 2019-2020**

- a. Hosted 1 drop-in session for research/stats related questions: no attendees.
- b. Hosted 2 PT project-specific drop in sessions (1 attendee, 3 attendees)
- c. Hosted 1 SOS feedback forum for feedback on grants/presentations
  - 4 RC members, 4 non-RC members attended
  - 2 abstracts/Aims were presented and discussed
  - 2 PhD students were present
  - Will plan another session prior to CSM abstract submission deadline in early June

**3. Decide on plans for RC committee for 2020-2021.**

The committee discussed and came to the conclusion that it would be in the best interests of the department to continue to offer the sessions described above on a monthly basis for the next academic year. We will continue to endeavor to provide lots of advance notice so that all faculty members are aware of these opportunities. We believe this is in-line with the research focus of the University and with the goals of our new PhD program.